

GUIDELINE FOR STUDENT EXCHANGE PROGRAMME FOR FREE ELECTIVES

Definition

For exchange students who would like to participate in the Student Exchange Programme during their free elective semester. The exchange students will receive a partial academic transcript from the host university if they pass all the modules diligently.

Guideline on Application

1. Student to fill up the Global Mobility (GM) Online Application Form.
2. Once modules are available for registration at the host university (HU), student will select the modules to be undertaken at the HU for credit transfer to their free elective modules at Taylor's University.
3. Student will obtain a template of the Student Exchange Learning Agreement (SELA) from GM.
4. Student will set an appointment with their Programme Director (PD) to finalise on the modules to be undertaken at the HU and confirm the SELA.
5. Student will set an appointment with the Student Exchange Coordinator to submit a complete copy of the SELA, signed by the Programme Director and finalise on the decision before applying to the HU.
6. Total credits for modules selected at the host university must be equivalent to a minimum of 16 TU credits, and a maximum of 20 TU credits.

Common credit conversion:

1.5 ECTS = 1 TU Credit (6 ECTS = 4 TU credits)

12 ACTS = 7.5 ECTS (5 TU Credits)

15 UK Credits = 7.5 ECTS (5 TU Credits) / 20 UK Credits = 10 ECTS (6.6 TU Credits)

IMPORTANT TIMELINE FOR APPLICATION AND STUDENT EXCHANGE OUTBOUND PROCESS

	JANUARY / FEBRUARY INTAKE
	SEPTEMBER INTAKE

By **end-June** (Preceding Year) / **end-January** (Concurrent Year)



	Student Applicant
	Global Mobility
	School